

## MEDIA INSTRUCTIONS

Dear Journalists,

We appreciate your interest in covering the **Green Solutions@COP16** activities. Below you will find recommendations for your journalistic work during the event.

### 1) Credentials

Media access to **Green Solutions@COP16** will be limited exclusively to journalists who bear official credentials.

You must bear your official credentials at all times, on a visible place, while you are inside the host hotel, Fiesta Americana Grand Coral Beach. Credentials are your access pass to exhibit halls and areas that are open to the media.

Media credentials are personal and cannot be transferred.

### 2) Press Hall

The press hall will be located at the "Coral Sea" ballroom, on the first floor of the host hotel. It will be open from December 5 to 8 2010.

Opening hours: 8:00 a 21:00 hrs.

Services: Wi-Fi work zone with 20 computers.  
Document photocopying and printing.  
Local and national access telephones.

### 3) Press Conferences

The press conference and interview hall will be located at the Coral Sea ballroom as well. Companies, associations and business chambers, government entities and other organizations will be able to hold press conferences and one-on-one interviews in the press conference and interview hall.

Invitations to press conferences will be published through the following web site: <http://www.greensolutionscop16.com/>; sent by personalized e-mail or displayed at the advertisement area of the Press Hall.

In the case of highly-demanded press conferences, due to the limited availability of spaces on the cameraman and photographer podium, access will be permitted to only (1) photographer or (1) cameraman per media.

### 4) Text, Audio, Video

You will find the most relevant daily news at the **Green Solutions@COP16** web site. You can download high-resolution photographs, audio files, images, press releases and various documents, and see the program of the event.



**5) Opening Ceremony**

The hall where the opening ceremony will take place on December 5 has limited room; therefore, any media that are not able to fit into the hall will be able to follow the event at the Coral Kingdom ballroom, which will be equipped with closed circuit television.

Press contact:

Cancun

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